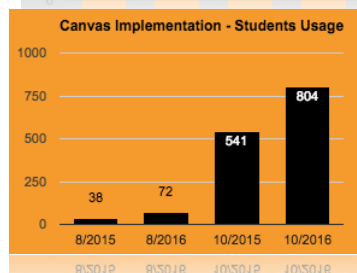
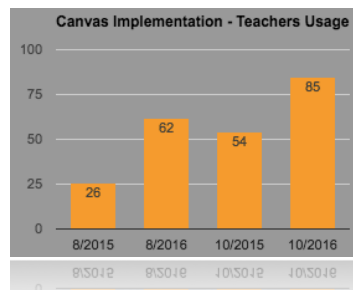


TROJAN TECH

Fairfield Educational Technology Newsletter

Canvas In The Classroom



The number of teachers and students using Canvas in their classrooms is increasing everyday!




For informational & how-to videos on how to use Canvas check out our YouTube Channel

[Fairfield Technology YouTube Channel - Canvas Playlist](#)


10 THINGS EVERY TEACHER SHOULD BE ABLE TO DO IN CANVAS



INVITE STUDENTS TO JOIN A CLASS


- SIGN IN TO CANVAS
- SELECT THE CLASS YOU WANT TO ADD STUDENTS TO
- CLICK "PEOPLE" ON THE LEFT
- CLICK ON THE BLUE "+ PEOPLE" BUTTON
- ENTER STUDENT'S EMAIL ADDRESS



MANAGE MULTIPLE CLASSES


CANVAS ALLOWS YOU TO:

- RE-USE EXISTING ANNOUNCEMENTS, ASSIGNMENTS AND QUESTIONS FROM ANOTHER CLASS
- SHARE POSTS ACROSS MULTIPLE CLASSES
- ARCHIVE CLASSES FOR FUTURE REFERENCE




INVITE CO-TEACHERS TO JOIN A CLASS

- SIGN IN TO CANVAS
- SELECT THE CLASS YOU WANT TO ADD TEACHERS TO
- CLICK "PEOPLE" ON THE LEFT
- CLICK ON THE BLUE "+ PEOPLE" BUTTON
- ENTER TEACHER'S EMAIL ADDRESS AND SELECT THEIR ROLE




CREATE OR MODIFY AN ASSIGNMENT

- SIGN IN TO CANVAS & SELECT THE CLASS
- ON THE LEFT, CLICK "ASSIGNMENTS"
- CLICK ON THE BLUE "+ ASSIGNMENT" BUTTON
- ENTER THE TITLE AND ANY INSTRUCTIONS
- YOU CAN THEN ADD FILES, YOUTUBE VIDEOS OR LINKS TO YOUR ASSIGNMENT
- YOU CAN ALSO ADD DUE DATES, CREATE CUSTOMIZED GRADE VALUES, AND TRACK ASSIGNMENTS




CREATE AN ANNOUNCEMENT

- SIGN IN TO CANVAS & SELECT THE CLASS
- ON THE LEFT, CLICK "ANNOUNCEMENTS"
- CLICK ON THE BLUE "+ ANNOUNCEMENT" BUTTON
- ENTER YOUR ANNOUNCEMENT
- YOU CAN THEN ADD LINKS, FILES, YOUTUBE VIDEOS TO YOUR ANNOUNCEMENTS
- YOU CAN ALSO SAVE YOUR ANNOUNCEMENT AS A DRAFT OR SCHEDULE IT FOR LATER




CREATE A QUIZZES & ASSESSMENTS

- SIGN IN TO CANVAS & SELECT THE CLASS
- CLICK ON THE BLUE "+ QUIZ" BUTTON
- ENTER THE TITLE AND ANY INSTRUCTIONS
- YOU CAN THEN CHANGE DUE DATES OF YOUR QUESTIONS AND ADD MATERIALS E.G. FILES, VIDEOS, DOCS
- YOU CAN CHANGE THE TYPE OF QUESTIONS ASKED




CREATE A PAGE

- ON A CLASS RESOURCE YOU CAN ADD MATERIALS AND INSTRUCTIONS FOR THE WHOLE CLASS
- SIGN IN TO CANVAS & SELECT THE CLASS
- CLICK "VIEW ALL PAGES" THEN SELECT THE "+ PAGE" BUTTON
- ENTER A TITLE FOR THE PAGE AND A DESCRIPTION OF THE CLASS
- GREAT LOCATION TO ADD INFORMATION, DIRECTIONS, FILES, VIDEOS, ETC.
- CREATE A FRONT PAGE: CLICK "VIEW ALL PAGES", FIND THE PAGE YOU WANT TO SELECT, CLICK ON THE GEAR AND SELECT "USE AS FRONT PAGE"




CREATE CLASS DISCUSSIONS

- SIGN IN TO CANVAS & SELECT THE CLASS
- CLICK "DISCUSSIONS" THEN SELECT THE "+ DISCUSSION" BUTTON
- ENTER A TITLE FOR THE TOPIC OF DISCUSSION
- GREAT LOCATION TO ADD INFORMATION, DIRECTIONS, FILES, VIDEOS, ETC.




CREATE MODULES

- SIGN IN TO CANVAS & SELECT THE CLASS
- ON THE LEFT, CLICK "MODULES"
- CLICK ON THE BLUE "+ MODULE" BUTTON
- NAME THE MODULE & SELECT "ADD MODULE"
- YOU CAN THEN ADD ASSIGNMENTS, QUIZZES, FILES, PAGES, DISCUSSIONS, AND URL'S TO YOUR MODULES.




ADDING FILES

- SIGN IN TO CANVAS & SELECT THE CLASS
- ON THE LEFT, CLICK "FILES"
- CLICK ON THE BLUE "UPLOAD" BUTTON
- SELECT YOUR FILE TO UPLOAD.
- ORGANIZE FILES IN FOLDERS FOR EASY ACCESS



powered by



make information beautiful

Technology Toolbox Spotlight - Padlet



Padlet has become a popular tool used in a variety of content areas. Padlet allows teachers and students to communicate quickly by sharing ideas, images or videos and links on a virtual wall. Students do not need to log in to access and contribute to a teacher-made Padlet.

Recently, Padlet updated the customization features. Access additional pre-made backgrounds, password protect the Padlet and copy/clone a Padlet to use with multiple classes. Padlet also added a new feature that gives attribution to each note - so users are not anonymous when posting a note when logged in. Why do people love Padlet so much?

Can be used in every content area.

Allows collaboration by one user creating a wall and others are able to post.

Easily retrieve student projects with each students uploading a file to the wall.

Access the laptop webcam to take a photo of "paper" projects and share on a wall.

Ability to moderate posts if needed.

Remake!! This new feature is great for creating multiple Padlets with the same information. For example, create one Padlet, but remake it for hours 1, 3, and 5. For elementary, use the remake feature for a variety of groups using the same format.

View the ideas below for utilizing Padlet.

Set up Padlet as an Exit Slip activity.

Create a background on PowerPoint or Google Slides to import in Padlet. Students can move notes to the areas on the background like a KWL chart.

Each student creates a portfolio Padlet wall with projects throughout the semester.

Students post resources about a new concept - posting videos, websites and other details.

New Additions To Your Technology Toolbox



Symboloo - Manage your favorite bookmarks and web resources, then share them with your colleagues or students! Create the perfect web mix and add it to your webpage. We provide the code, and you just copy+paste it onto your own site!



PowToon is Web-based animation software that allows users to create animated presentations by manipulating pre-created objects, imported images, provided music and user created voice-overs.

[11 Quick & Amazing Ways To Use PowToon In The Classroom](#)

Get Connected With Fairfield Educational Technology

THE CONNECTED EDUCATOR

(PLN = Professional Learning Network)

- * Shares ideas & learns global pedagogy
- * Networks with PLN around the world
- * Cultivates relationships with PLN
- * Curates resources to access & share
- * Motivates & is motivated by PLN
- * Inspires & is inspired by PLN
- * Collaborates with PLN
- * Gains perspective on other cultures & pedagogy
- * Models connected learning for students & colleagues
- * Never runs out of new ideas to try with students
- * Can turn to PLN for help at any time of day
- * Can connect students globally
- * Understands that in a global community, **EVERYONE BENEFITS!**

@SylviaDuckworth

Being Connected Is A Mindset

15 Reasons Why Educators Should be Connected

Benefits Of Being An Connected Educator

Click On The Links Below To Get Connected With Fairfield Ed Tech!



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Use the hashtag #ffedtech

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The 9 Elements of Digital Citizenship

- DIGITAL ETIQUETTE** on the WEB
Do students know when to use technology appropriately & always in a positive manner?
- DIGITAL LITERACY**
Do students know how to use various digital technologies and how to assess legitimacy of web resources?
- DIGITAL COMMUNICATION**
Do students understand what is appropriate to share through email, texting, video chatting & social media?
- DIGITAL COMMERCE**
Are students aware of the dangers and benefits of buying and selling online?
- DIGITAL ACCESS**
Are educators & students aware that not everyone has equal access to technology resources?
(Based on the work of Mike Ribble)
- DIGITAL LAW**
Do students understand how to use and share digital content legally & how to respect content ownership by citing sources?
- DIGITAL RIGHTS & RESPONSIBILITIES**
Do students understand that they have a right to safe & friendly digital communications and a responsibility to report instances that threaten this?
- DIGITAL HEALTH**
Are students aware of the physical and psychological dangers of excessive internet usage?
- DIGITAL SECURITY**
Do students know how to stay safe by using difficult passwords, virus protection, backing up data, and being aware of identity theft, phishing, & other online scams?

"With great power comes great responsibility"
- SPIDERMAN



Thank You!

We would like to thank you for taking time to teach our students about being good digital citizens!